



*The New England  
700 MHz Committee  
Region 19*

January 31, 2008

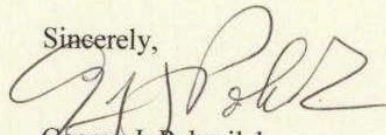
Marlene H. Dortch  
Secretary  
Federal Communications Commission  
445 12<sup>th</sup> Street, SW  
Washington, DC 20554

RE: WTB Docket Number 02-378 and PS Docket No. 06-229, Region 19 - 700Mhz  
Amended Regional Plan

Dear Secretary Dortch:

In accordance with the provisions of WTB Docket Number 02-378 and PS Docket No. 06-229 the New England Region 19 700Mhz Planning Committee submits the attached amended regional plan for 700Mhz with a temporary, limited waiver of Sections 90.527(a)(3) and (6), for the non-availability of a revised Computer Assisted Pre-Allocation Resource and Database (CAPRAD). Attached are the concurrence letters from adjacent Planning Regions 8 and 30. If you have any question regarding our submission please contact me (860-685-8108, [george.pohorilak@po.state.ct.us](mailto:george.pohorilak@po.state.ct.us)) or Vice Chairman Jerry Zarwanski (860-685-8157, [jerry.zarwanski@po.state.ct.us](mailto:jerry.zarwanski@po.state.ct.us))

Sincerely,

  
George J. Pohorilak  
Chairman

CC: Jeannie Benfaida

c/o Office of Statewide Emergency Telecommunications  
P. O. Box 2794  
1111 Country Club Road  
Middletown, CT 06457-9294

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Website: <http://www.NER700MHz.org>

**The New England**  
**700 MHz Regional Plan**  
**Region 19**  
**Amended For Compliance**  
**With Docket 07-132**

January 2008

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## **NEW ENGLAND REGION 19 700 MHZ PLAN INTRODUCTION AND SUMMARY**

The New England 700 MHz, Region 19 Committee was established on December 7, 2000 in response to the Federal Communications Commission's (FCC) announcement of the allocation of 24 MHz in the 700 MHz radio spectrum. The allocation of spectrum was a result of the Public Safety Wireless Advisory Committee (PSWAC) report that established need requirements throughout the country. Interoperability within and among public safety and public service providers was identified in the PSWAC report as a basic minimum essential requirement.

In response to the mandate to develop plans for the allocation of 700MHz spectrum, the FCC established a Federal Advisory Committee called the National Coordination Committee (NCC). The NCC was created to address interoperability, technology and implementation issues to be considered in the development of plans for 700MHz spectrum. The FCC required that a Regional Plan outlining the use of public safety radio frequencies be completed and approved by the FCC before any agency within a region would receive channels for the newly allocated spectrum.

The New England 700 MHz -Region 19 Plan utilized the NCC Planning Guidelines in many of the Plans sections. The New England Region 19 – 700MHz Committee represents a cross section of all public safety services and public service users from the six New England states. No other region covers as many states as the New England Region. The challenges to ensuring that all states are represented and that all state members have an equal opportunity to attend meetings in their respective states have been met. Quarterly meetings are rotated from state to state. Membership has been solicited from each member state. The challenges to finding an equitable process for the distribution of spectrum across a 62,810 square mile region ( an area greater than all but 23 single states) with diverse topography and demographics is daunting.

The guidelines established by the NCC for interoperability have been adopted with the New England Regional Plan. The ability to standardize interoperability frequency usage for all New England States as well as adjoining regions is an achievement in of its self.

The purpose of the New England Region 19 – 700 MHz Plan is to provide the maximum utilization and public benefit from the 700 MHz spectrum by eligible entities. The plan serves as a guide book to those eligible entities who apply for 700MHz spectrum and provides for a means of settling disputes concerning frequency allocations should they arise. Eligible agency users are defined by the PSWAC and NCC as follows: Public Safety - the public's right, exercised through Federal, State, or Local government as prescribed by law, to protect and preserve life, property, natural resources and to serve the public welfare. Public safety services – those services rendered by or through Federal, State or Local governmental entities in support of public safety duties. Public safety services providers – governmental and public entities or those non-government, private organizations, which are properly authorized by the appropriate government whose primary mission is providing public safety duties. Public services – those services provided by non-public safety entities that furnish, maintain, and protect the nation's basic infrastructures which are required to promote the public's safety and welfare.

Priority is given to those public safety and public service agencies that are primarily responsible for the protection of life and property. Assignment of frequencies is based upon the mandate that the utilization of the spectrum be in the most efficient manner possible through advanced technology.

Adjacent regions (Region 8 and Region 30) are developing 700 MHz plans. It is anticipated that as their Plans are developed, Region 19 will participate in joint discussions to ensure continued coordination, cooperation and concurrence.

All meetings of the New England 700 MHz Committee are open to the general public. Notification of meetings is accomplished by mail, email, fax and posting on the FCC and New England 700MHz Committee web sites ([www.NER700MHz.org](http://www.NER700MHz.org)).

A plan amendment was developed for compliance in accordance with the provisions of WT Docket Number 07-132, Second Report and Order, paragraph reference;

346. Discussion. We recognize that our decisions to prohibit wideband operations (outside of the waiver process described elsewhere in this Second Report and Order) and to consolidate the narrowband channels will impact existing and pending RPC plans. Nevertheless, as a result, RPC plans already approved or on file with the Commission will require amendment. We find that the substantial benefits resulting from accommodating broadband communications and consolidating the narrowband channels outweigh the near-term concerns of RPCs. Indeed, the fact that the narrowband consolidation will optimize the 700 MHz public safety band plan as a whole, and promote the deployment of new technologies and broadband services, will be to the advantage of the very RPCs whose current plans will be impacted. Accordingly, we require all RPCs with approved plans or plans on file to submit amended plans consistent with the decisions herein **within 30 days of the effective date of this Second Report and Order.**

And, excerpt from the text of the decision published in the Federal Register on August 24, 2007, paragraph reference;

76. The Commission requires all Regional Planning Committees with approved plans or plans on file to submit amended plans consistent with the decisions herein by November 23, 2007.

And, released on November 9, 2007, “Public Safety and Homeland Security Bureau Announces An Extension of the Deadline for 700MHz Regional Planning Committees to Amend 700MHz Narrowband Plans from November 23, 2007 to January 31, 2008”. The announcement provided an attached appendix provisioning additional guidance for filing amendments to RPC Plans.

This amended plan conforms to the FCC requirements for the assignment of licenses for General Use spectrum.

# **700 MHz Plan for New England, Region 19**

## **NEW ENGLAND REGION 19 AUTHORITY OF THE COMMITTEE AND COMMITTEE OFFICERS**

### **Authority of the Committee**

The Federal Communications Commission, in conjunction with the National Public Safety Telecommunications Council and The National Coordinating Committee, established a Regional Planning Committee process in the First Report and Order and Notice of Proposed Rulemaking released (January 17, 2000) in Gen. Docket No. 96-86 Technical and Operational Rules and Policies regarding the use of frequencies in the 764-776 MHz and 794-806 MHz bands (700 MHz). Regional Planning Committees, consisting of local representatives from the Association of Public Safety Communications Officers (APCO), the International Municipal Signal Association (IMSA), the Forestry Conservation Communications Association (FCCA), and American Association of State Highway and Transportation Officials (AASHTO), were established to cover all parts of the United States, Puerto Rico, and the U.S. Virgin Islands. The principal spectrum resource for the Regional Planning Committees as identified in FCC Gen. Docket No. 07-132, Second Report and Order is the 769-775MHz and 799-805MHz bands which are further divided into General Use Spectrum, Interoperability Spectrum, State Spectrum and Reserved Spectrum. The FCC designated the lower half of the 700MHz public safety band for broadband communications (763-768/793-798). No assignments will be made in the 769-775MHz and 799-805MHz bands until an amended regional plan for the area has been accepted by the Commission.

### **Region 19 – Committee Officers**

At the initial December 7, 2000 New England Region 700 MHz Planning Committee meeting, held at the Daniel Webster College in Nashua, New Hampshire, Mr. George Pohorilak, current chair of the Region 19 800 MHz Committee, called the meeting to order.

Mr. Pohorilak was nominated from the floor for the position of Chairperson. His election to the position was unanimous. The following officers were then elected: Mr. Jerry Zarwanski was elected as Vice Chairman, and Mr. Jim Warakois was elected as Recording Secretary.

The names and addresses of current officers follows:

Chairman:                Mr. George Pohorilak  
                              CT Dept. of Public Safety  
                              Office of Statewide Emergency Telecommunications  
                              PO Box 2794  
                              1111 Country Club Road  
                              Middletown, CT 06457-9294  
                              Phone: (860) 685-8108  
                              Fax: (860) 685-8363  
                              E-mail: [george.pohorilak@po.state.ct.us](mailto:george.pohorilak@po.state.ct.us)

Vice Chairman: Mr. Jerry Zarwanski  
CT Dept. of Public Safety  
Office of Statewide Emergency Telecommunications  
PO Box 2794  
1111 Country Club Road  
Middletown, CT 06457-9294  
Phone: (860) 685-8157  
Fax: (860) 685-8363  
E-mail: [jerry.zarwanski@po.state.ct.us](mailto:jerry.zarwanski@po.state.ct.us)

Recording Secretary: Mr. James Warakois  
Boston Police Department  
2626 Centre Street  
West Roxbury, MA 02132  
Phone: (617) 343-4214  
Fax: (617) 325-2352  
E-mail: [warakoisj@apco911.org](mailto:warakoisj@apco911.org)

Treasurer: E. Douglas Hackett  
(Current Elected APCO Atlantic Chapter Treasurer)  
Hanover Police Department  
46 Lyme Road  
Hanover, NH 03755  
Phone: (603) 643-2222



**NEW ENGLAND REGION 19  
REGIONAL PLANNING COMMITTEE MEMBERSHIP**

States	Police	Fire	Emergency Medical Service	Emergency Manage-ment	High-way	APCO	AASHTO	IMSA	FCCA	At-Large	Total
Connecticut	X	X	X	X	X	X	X			X	8
Maine						X	X				2
Massachusetts	X	X	X	X		X	X			X	7
New Hampshire	X		X	X		X	X	X	X	X	8
Rhode Island	X				X					X	3
Vermont											0
<b>Members</b>	4	2	3	3	2	4	4	1	1	4	28

X = Agencies/Organizations Represented  
28 = Number of Official Members as of January 1, 2008

APCO - Association of Public Safety Officials  
AASHTO - American Association of State Highway and Transportation Officials  
IMSA - International Municipal Signal Association  
FCCA - Forestry Conservation Communications Association

**NEW ENGLAND REGION 19  
REGIONAL PLANNING COMMITTEE MEMBERS & ADDRESSES**

Name	Organization Name	Address	City & State	ZIP	Member Organization
Aiken, Douglas M.	Lakes Region Mutual Fire Aid	62 Communications Drive	Laconia, NH	03246	IMSA
Bardwell, Thomas	New Hampshire Department of Safety	39 Hazen Dr.	Concord, NH	03305	Police
Berard, Jim	Rhode Island Dept. of Administration	One Capitol Hill, 2nd Floor	Providence, RI	02908	Highway
Brooks, Joseph	Boston Fire Department	59 The Fenway	Boston, MA	02115	Fire
Brown, Stephan	Connecticut Dept. of Transportation, Aviation	Bradley International Airport	Windsor Locks, CT	06096	Highway
Carbonell, George	Connecticut Department of Transportation	280 West Street	Rocky Hill, CT	6067	AASHTO
Chase, David	New Hampshire Dept. of Transportation	7 Hazen Drive, P.O. Box 483	Concord, NH	03302	
Crotty, Thomas	Rhode Island State Police	311 Danielson Pike	N. Scituate, RI	02832	Police
Derdak, Elliot A.	Boston Emergency Medical Services	767 Albany Street	Boston, MA	02118	EMS
Dobbins, Caleb	New Hampshire Dept. of Transportation	7 Hazen Drive, P.O. Box 483	Concord, NH	03302	Highway
Dooley, John	Greater Borton Police Council	45 Middlesex Street	Winchester, MA	1890	Highway
Hoxsie, Dean	Narragansett, RI Police Department	40 Caswell St.	Narragansett, RI	2882	At-Large
Kowalik, James R.	New Hampshire State Police	39 Hazen Dr.	Concord, NH	03305	APCO
Leary, Paul M.	NEw Hampshire Dept. of Resource and Economic Development	172 Pembroke Road	Concord, NH	03302	FCCA
Mansfield, William (Bill)	Nashua Police Dept.	0 Panther Drive, PO Box 785	Nashua, NH	03061	At-Large
Plante, William	Maine Dept. of Transportation	16 State House Station	Augusta, ME	04333	Highway
Pohorilak, George P.	Connecticut Dept. of Public Safety, Office of Statewide Emergency Telecommunications	1111 Country Club Road, PO Box 2794	Middletown, CT	06457	At-Large
Poole, Mark W.	Maine State Police	36 Hospital Street	Augusta, ME	04333	APCO
Otto, Jeff	Quinebaug Valley ECC	55 Westcott Rd.	Danielson, CT	6239	
Shand, Gordon	Connecticut Dept. of Public Health	410 Capitol Ave., PO Box 340308	Hartford, CT	06134	Health
Stemmler, Michael	Connecticut Dept. of Public Safety, Connecticut State Police	1111 Country Club Road, PO Box 2794	Middletown, CT	06457	Police
Sutherland, C. Blair	Massachusetts State Police	470 Worcester Road	Framingham, MA	01702	Police
Walsh, Thomas M.	DEMHS	360 Broad Street	Hartford, CT	06105	Emergency Management
Warakois, James	Boston Police Dept.	2626 Centre Street	W. Roxbury, MA	02132	APCO
Wood, Bill	New Hampshire Dept. of Safety, Bureau of Emergency Medical Service	10 Hazen Drive	Concord, NH	03305	EMS
Zarwanski, Jerry	Connecticut Dept. of Public Safety, Office of Statewide Emergency Telecommunications	1111 Country Club Road, PO Box 2794	Middletown, CT	06457	APCO

APCO - Association of Public Safety Officials

AASHTO - American Association of State Highway and Transportation Officials

EMS - Emergency Medical Services

IMSA - International Municipal Signal Association

FCCA - Forestry Conservation Communications Association

**NEW ENGLAND REGION 19  
REGIONAL PLANNING COMMITTEE MEMBERS & CONTACT INFORMATION**

<b>Name</b>	<b>Work Phone</b>	<b>Fax Number</b>	<b>Email Address</b>	<b>Member Org</b>
Aiken, Douglas M.	(603) 528-9111	(603) 528-5989	daiken@imsasafety.org	IMSA
Bardwell, Thomas	(603) 271-2421	(603) 271-6629	tbardwell@safety.state.nh.us	Police
Berard, Jim	(401) 574-9205		jim.berard@doit.ri.gov	Highway
Brooks, Joseph	(617) 343 2875	(617) 343-3060	joeb.bfd@ci.boston.ma.us	Fire
Brown, Stephan	(860) 292-2065	(860) 292-2051	sbrown@bradleyairport.com	Highway
Carbonell, George	(860) 258-0376	(860) 258-0399	george.carbonell@po.state.ct.us	AASHTO
Crotty, Thomas	(401) 444-1185	(401) 444-1186	tcrotty@risp.state.ri.us	Police
Derdak, Elliot A.	(617) 343-1140	(617) 343-1199	derdak@bostonems.org	EMS
Dobbins, Caleb	(603) 271-2693	(603) 271-6084	cdobbins@dot.state.nh.us	AASHTO
Dooley, John	(781) 729-4400	(781) 729-4420	jdooley@winchester.us	At-Large
Hoxsie, Dean	(401) 789 1091	(401) 789 8819	capthoxsie@yahoo.com	Police
Kowalik, James R.	(603) 271-2421	(603) 271-6629	kowalikj@safety.state.nh.us	APCO
Leary, Paul M.	(603) 271-2214	(603) 271-6488	pleary@dred.state.nh.us	FCCA
Mansfield, William (Bill)	(603) 594-3521	(603) 594-3615	mansfieldw@pd.ci.nashua.nh.us	At-Large
Muise, Tom	(508) 820-2023	(508) 875-2517	tom.muise@mema.state.ma.us	Emerg Mgt
O'Brien, Arthur	(617) 973-8126	(617) 973-8037	arthur.obrien@state.ma.us	AASHTO
Plante, William	(207) 287-3426	(207) 287-6218	william.plante@state.me.us	AASHTO
Pohorilak, George P.	(860) 685-8108	(860) 685-8363	george.pohorilak@po.state.ct.us	At-Large
Poole, Mark W.	(207) 624-7091	(207) 624-7088	mark.w.poole@state.me.us	APCO
Otto, Jeff	(860) 774-7555	(860)-779-0712	jotto@snet.net	
Shand, Gordon	(860) 509-7981	(860) 509-7989	gordon.shand@po.state.ct.us	EMS
Stemmler, Michael	(860) 685-8280	(860) 685-8345	michael.stemmler@po.state.ct.us	Police
Sutherland, C. Blair	(508) 820-2264	(617) 727-5051	blair.sutherland@pol.state.ma.us	Police
Walsh, Thomas M.	(860) 566-4737	(860) 247-0664	thomas.walsh@po.state.ct.us	Emerg Mgt
Warakois, James	(617) 343-4214	(617) 325-2352	warakoisj@apco911.org	APCO

Part 1, Section 2

<b>Name</b>	<b>Work Phone</b>	<b>Fax Number</b>	<b>Email Address</b>	<b>Member Org</b>
Welch, Charles (Chuck)	(603) 271-2231	(603) 225-7341	cwelch@nhoem.state.nh.us	Emerg Mgt
Wood, Bill	(603) 271-4615	(603) 271-4567	bwood@safety.state.nh.us	EMS
Zarwanski, Jerry	(860) 685-8157	(860) 685-8363	jerry.zarwanski@po.state.ct.us	APCO

**NEW ENGLAND REGION 19  
COMMITTEE VOTE TO ACCEPT AMENDED 700 MHz PLAN**

<b>Name</b>	<b>Member Organization</b>	<b>Vote to Accept January 2008 Amended Region 19 700MHZ Plan?</b>
Aiken, Douglas M.	IMSA	
Bardwell, Thomas	Police	
Berard, Jim	Highway	
Brooks, Joseph	Fire	
Brown, Stephan	Highway	Accept
Carbonell, George	AASHTO	Accept
Chase, David	AASHTO	Accept
Crotty, Thomas	Police	Accept
Derdak, Elliot A.	EMS	Accept
Dobbins, Caleb	AASHTO	
Dooley, John	Highway	Accept
Hoxsie, Dean	At-Large	
Kowalik, James R.	APCO	Accept
Leary, Paul M.	FCCA	Accept
Mansfield, William (Bill)	At-Large	
Plante, William	AASHTO	
Pohorilak, George P.	At-Large	Accept
Poole, Mark W.	APCO	
Shand, Gordon	EMS	Accept
Stemmler, Michael	Police	
Sutherland, C. Blair	Police	
Walsh, Thomas M.	Emergency Management	Accept
Warakois, James	APCO	Accept
Wood, Bill	EMS	
Zarwanski, Jerry	APCO	Accept
Otto, Jeff	Fire	Accept

Totals:

Accept - 14

Reject - 0

Abstain - 0

The New England 700 MHz Regional Plan, January 2008

## **BY LAWS OF THE NEW ENGLAND 700 MHZ COMMITTEE/REGION 19**

### **ARTICLE I**

#### **NAME & PURPOSE**

##### **1.1 Name and Purpose.**

The name of this Region shall be "The New England 700 MHz Committee/Region 19". Its primary purpose is to foster cooperation, planning, and development of regional plans and the implementation of these plans in the 700 MHz Public Safety Band.

### **ARTICLE II**

#### **MEMBERS**

For purposes of this Article, the term "member," unless otherwise specified, refers to both voting and non-voting members.

The areas served by the committee are the states of Maine, New Hampshire, Vermont, Massachusetts, Rhode Island and Connecticut.

##### **2.1 Number, Election and Qualification.**

The Regional Committee shall have two classes of members, "voting members" and "non-voting members." New members may be added at annual, special, or regular meetings.

**Voting Members.** Voting members shall consist of one representative from any single agency engaged in public safety eligible to hold a license under 47 CFR 90.20, 47 CFR 90.523 or 47 CFR 2.103.

A single agency shall be allowed no more than one vote for each distinct eligibility, category (e.g. police, fire, EMS, highway) within the agency's organization or political jurisdiction. In voting on any issue, the individual must identify himself/herself and the agency and eligibility category which he or she represents. Members must be representative of eligible organizations from the member states.

**Non-Voting Members.** Non-voting members are all others interested in furthering the goals of public safety communications.

##### **2.2 Tenure.**

In general, each member shall hold MEMBERSHIP from the date of acceptance until resignation or removal.

### **2.3 Powers and Rights.**

In addition to such powers and rights as are vested in them by law or these bylaws, the members shall have such other powers and rights as the membership may determine.

### **2.4 Suspension and Removal.**

A representative may be suspended or removed with cause by vote of a majority of members after reasonable notice and opportunity to be heard. Failure to attend at least 25% of meetings held in a calendar year shall be a specific cause for removal from the membership. Removal from the membership is subject to the discretion of the committee. In those calendar years when a quarterly meeting is not held in a Region 19 member state the state representative from those states are excused from the rule requiring attendance at 25% of the meetings for that calendar year.

### **2.5 Resignation.**

A member may resign by delivering written resignation to the chairman, vice-chairman, treasurer or secretary of the Regional Committee or to a meeting of the members.

### **2.6 Annual Meetings.**

The annual meeting of the members shall be held during the fall of each calendar year. The Committee will meet on a quarterly basis with the annual meeting serving as one of the quarterly meetings. The meetings will rotate through the member states on an established rotational schedule which shall be set at the annual meeting each year. If an annual meeting is not held as herein provided, a special meeting of the members may be held in place thereof with the same force and effect as the annual meeting, and in such case all references in these bylaws, except in this Section 2.6, to the annual meeting of the members shall be deemed to refer to such special meeting. Any such special meeting shall be called, and notice shall be given as provided in Section 2.7 and 2.8.

### **2.7 Special Meetings.**

Special meetings of the members may be held at any time and at any place within the Regional Committee area. Special meetings of the members may be called by the chairman or by the vice-chairman; or in case of death, absence, incapacity by any other officer or upon written application of two or more members.

### **2.8 Call and Notice.**

- A. Annual meetings.** Reasonable notice of the time and place of special meetings of the members shall be given to each member. Such notice need not specify the purposes of a meeting, unless otherwise required by law or these bylaws or unless there is to be considered at the meeting (i) amendments to these bylaws, (ii) an increase or decrease in the number of members, or (iii) removal or suspension of a member who is an officer. The schedule for the next year's meetings shall be determined at the annual meeting.

- B. Reasonable and sufficient notice.** Except as otherwise expressly provided, it shall be reasonable and sufficient notice to a member to send notice by mail or by e-mail or facsimile at least ten days before the meeting. Addressed to such member at his or her usual or last known business address or to give notice to such member in person or by telephone at least three days before the meeting.

## **2.9 Committee Membership/Quorum/Voting.**

- A. Memberships.** One person shall represent each member state from each of the following categories; Police, Fire, EMS, Emergency Management, APCO, AASHTO, IMSA, FCCA, an At-Large Representative and a Highway Representative.
- B. Quorum.** At any meeting of the members, nine eligible members, representing no less than three states, shall constitute a quorum.
- C. Voting.** No single agency shall be allowed more than one vote for each distinct eligibility category within the agency's organization or political jurisdiction. No state may represent more than fifty percent of the total quorum for action on a vote.
- D.** Voting members must attend one scheduled regular meeting annually. In those calendar years when a quarterly meeting is not held in a Region 19 member state the state representative from those states are excused from the rule requiring attendance at 25% of the meetings for that calendar year.
- E.** Any meeting may be adjourned to such date or dates not more than ninety days after the first session of the meeting by a majority of the votes cast upon the question whether or not a quorum is present, and the meeting may be held as adjourned without further notice.
- F.** Each representative state organization will appoint members for their respective states. If a state organization does not appoint a member to the 700MHz Committee, that state slot may be filled with additional at-large member(s). Individuals from eligible categories may apply to the committee for vacant at-large position(s).

## **2.10 Action by Vote.**

Each voting member, representing a particular agency (one vote per agency) shall have one vote; non-voting members have no right to vote. When a quorum is present at any meeting, a majority of the votes properly cast by voting members present shall decide any question, including election to any office, unless otherwise provided by law or these bylaws.



**2.11 Action by Writing.**

Any action required or permitted to be taken at any meeting of the members may be taken without a meeting if all members entitled to vote on the matter consent to the action in writing and the written consents are filed with the records of the meetings of the members. Such consents shall be treated for all purposes as a vote at a meeting.

**2.12 Proxies.**

Voting members may vote either in person or by written proxy dated not more than one month before the meeting named therein, which proxies shall be filed before being noted with the secretary or other person responsible for recording the proceedings of the meeting. Unless otherwise specifically limited by their terms, such proxies shall entitle the holders thereof to vote at any adjournment of the meeting but the proxy shall terminate after the final adjournment of such meeting.

### **2.13 Voting on One's Own Application.**

At no time can a voting member vote on his/her application.

### **2.14 Special Interest Voting.**

A voting member cannot have a commercial interest in any of his/her region and/or adjacent region's application(s) on which he/she is reviewing, approving and/or voting.

## **ARTICLE III**

### **OFFICERS AND AGENTS**

#### **3.1 Number and Qualification.**

The officers of the Regional Committee shall be a chairman, vice-chairman, treasurer, secretary and such other officers, if any, as the voting members may determine. All officers must be voting members of the Regional Committee.

#### **3.2 Election.**

The officers shall be elected by the voting members at their first meeting and, thereafter, at the annual meeting of the members.

#### **3.3 Tenure.**

The officers shall each hold office until the annual meeting of the members held within one year from the adoption of these bylaws, or until their successor, if any, is chosen or in each case until he or she sooner dies, resigns, is removed or becomes disqualified.

#### **3.4 Chairman and Vice-Chairman.**

The Chairman shall be the chief executive officer of the Regional Committee and, subject to the control of the voting members, shall have general charge and supervision of the affairs of the Regional Committee. The chairman shall preside at all meetings of the Regional Committee.

The Vice-Chairman shall have such duties and powers as the voting members shall determine. The vice-chairman shall have and may exercise all the powers and duties of the chairman during the absence of the chairman or in the event of his or her inability to act.

#### **3.5 Treasurer.**

The Treasurer of the Atlantic Chapter of APCO shall serve as the financial officer and the accounting officer of the Regional Committee. The treasurer shall be in charge of its funds and valuable papers, and shall keep full and accurate records thereof.

#### **3.6 Secretary.**

The secretary shall record and maintain records of all proceedings of the members in a file or series of files kept for that purpose, such file or files shall be kept within the Region and shall be open at all reasonable times to the inspection of any member. Such file or files shall also contain records of all meetings and the original or attested copies of bylaws and names and addresses of all members (including e-mail address, if available).

If the secretary is absent from any meeting of members, a temporary secretary chosen at the meeting shall exercise the duties of the secretary at the meeting.

### **3.7 Suspension or Removal.**

An officer may be suspended with cause by vote of a majority of the voting members.

### **3.8 Resignation.**

An officer may resign by delivering his or her written resignation to the chairman, vice-chairman, treasurer, or secretary of the Regional Committee. Such resignation shall be effective upon receipt (unless specified to be effective at some other time), and acceptance thereof shall not be necessary to make it effective unless it so states.

### **3.9 Vacancies.**

If the office of any officer becomes vacant, the voting members may elect a successor. Each such successor shall hold office for the remainder of the term, and in the case of the chairman, vice-chairman, treasurer and clerk until his or her successor is elected and qualified, or in each case until he or she sooner dies, resigns, is removed or becomes disqualified.

## **ARTICLE IV**

### **AMENDMENTS**

These bylaws may be altered, amended or repealed in whole or in part by vote. The voting members may, by a two-thirds vote, alter, amend, or repeal any bylaws adopted by the Regional Committee members or otherwise adopt, alter, amend or repeal any provision which by FCC regulation or these bylaws requires action by the voting members.

## **ARTICLE V**

### **DISSOLUTION**

This Regional Committee may be dissolved by the consent of two-thirds plus one of the members in good standing at a special meeting called for such purpose. The FCC shall be notified.

## **ARTICLE VI**

### **RULES OF PROCEDURES**

The Conduct of Regional Meetings including without limitation, debate and voting, shall be governed by Robert's Rules of Order, newly revised, tenth edition, October 2000, Henry M. Robert III, and William J. Evans, et al.